

Standing Order Mandate



Registered Charity No.1160319

To be completed in Block Capitals and returned to: Headway West Sussex, Dove Lodge, 49 Beach Road, Littlehampton, West Sussex, BN17 5JG.

We will post a copy of this form to your bank who will process your payments.

Your Details

Name: _____ Address: _____

Address cont: _____

Telephone: _____ Email: _____

Your Bank / Building Society Details

To Bank/Building Society: _____

Branch Address: _____

Account in the Name(s): _____

Sort Code: _____ Account Number: _____

Please Pay

Account Name: **Headway West Sussex**

Bank: **Unity Trust Bank** Branch Address: **Nine Brindley Place, Birmingham, B1 2HB**

Sort Code: **60-83-01** Account Number: **20353177**

Payment Details

Amount (figures) £: _____ Amount in words: _____

Date of First payment: _____ Payment due day or date: _____

Frequency: Weekly Monthly Quarterly Until further notice (please tick box):

Or date of last payment: _____ and debit my account accordingly

I hereby authorise you to set up this standing order payment on my account

Signed: _____ Date: _____

Please note that this replaces any previous standing order forms

Gift Aid

If I have ticked the box headed 'Gift Aid', I confirm that I am a UK Income or Capital Gains taxpayer. I have read this statement and want the charity named above to reclaim tax on the donation detailed below, given on the date shown. I understand that if I pay less Income Tax / or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all of my donations it is my responsibility to pay any difference. I understand the charity will reclaim 25p of tax on every £1 that I have given. given on the date shown. I understand that if I pay less Income Tax / or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all of my donations it is my responsibility to pay any difference. I understand the charity will reclaim 25p of tax on every £1 that I have given.